

**Regular Council Meeting Minutes**  
**August 4, 2025**  
**6:00 PM Central Standard Time**

**Present:** Trudie Blackmon, Donna Bullock, Steve Cozart, Cade Diamond, Brent Freeman, Brenda Godwin, Michael Hutto, Gretchen Mepheron, Shon Owens, Eric Seib, Crystal Weatherington

**Meeting Call to Order:** Eric Seib      **Prayer:** Mike Hutto      **Pledge:** Brent Freeman

**Approve Minutes:** Councilman Mike Hutto made a motion to accept the Regular Meeting Minutes from July 21, 2025, as written. Seconded by Councilman Diamond. 3 yeas, 0 nays. Motion carried.

**1. Town of Jay Report:**

**Operations Report:** Mr. Seib presented the operations report (attached). Discussion followed. He gave an update on Bray Hendricks Park stating that the foundation was poured for the DRF and conduit was installed for the Pepsi drink fountain. Ms. Weatherington and Mr. Seib walked the Booker Street sidewalk project path to notate any possible obstacles. The Town is waiting for the announcement on the CDBG Grant Phase 2. Mr. Seib stated the Industrial Park Stormwater Expansion contract needs to be reviewed. He also stated the FDOT Beautification Project for the east welcome center is due August 18, 2025.

**2. Old Business:**

**Town of Jay Budget:** Mr. Seib reviewed the Town of Jay Budget for 2025–26. The numbers presented were current through July. He asked the council to review. Discussion followed.

**Rural Infrastructure Fund Grant:** Mr. Seib stated the RIF Grant is an economic development grant to facilitate the planning, preparing, and financing of infrastructure projects in rural areas. He would like the council to consider replacing generators, updating the lift station, water well projects, or wastewater treatment plant updates. Discussion followed.

**Panhandle Engineers Contract:** Mr. Seib asked the council to look over Panhandle Engineering's billing rates report to discuss how they would bill the Town (attached) in order to finalize the contract for services. Discussion followed. Councilman Hutto made a motion to approve Panhandle Engineer contract. Seconded by Councilman Freeman. 3 yeas, 0 nays. Motion carried.

**3. New Business:** None

**4. Council Comments:** Mayor Owens arrived at 6:20 PM. Mayor Owens apologized for arriving late due to another meeting that went longer than scheduled.

**5. Audience Comments:** Brenda Godwin asked for more information on the garbage contract as well as about cleaning up properties in Jay. Discussion followed.

Councilman Brent Freeman made a motion to adjourn. Seconded by Councilman Diamond. 4 yeas, 0 nays. Motion carried

  
Donna Bullock, Town Clerk

  
Shon Owens, Mayor