

Regular Council Meeting Minutes
December 15, 2025
6:00 PM Central Standard Time

Present: Steve Cozart, Cade Diamond, Hannah Diamond, Brent Freeman, Nina Hendricks, Eric Seib, April Watson, Crystal Weatherington, Tim Dickens, Richard Walthe, Riley Pittman, Shon Owens (via zoom)

Meeting Call to Order: Eric Seib **Prayer:** Cade Diamond **Pledge:** Nina Hendricks

Approve Minutes: Councilwoman Hendricks made a motion to accept the Regular Meeting Minutes from December 2, 2025, as written. Seconded by Councilmen Freeman. 4 yeas, 0 nays. Motion carried.

1. Town of Jay Report:

Operations Report: Mr. Seib presented the operations report (attached). Discussion followed. He updated the council on the progress of Bray Hendricks Park. It is 60% complete.

Old Business:

Gas Tap Fees: Mr. Seib stated that there are no new updates at this time. Discussion followed.

Change Order #3 Update: Mr. Seib presented the council with Change Order #3 updates. Discussion followed. Mayor Owens motioned to accept the base bid of \$75,978.26. Seconded by Councilwoman Hendricks. 4 yeas, 0 nays. Motion Carried.

Voluntary Annexation: Mr. Seib presented the council with a map of the properties that are requesting voluntary annexation. Mr. Cozart discussed with council the procedures for said voluntary annexation. Discussion followed. Councilman Freeman made a motion to move forward with voluntary annexation. Seconded by Councilman Diamond. Mayor Owens recused himself from the vote due to a conflict of interest. 3 yeas, 0 nays. Motion Carried.

Backhoe Replacement: Mr. Seib presented the options. A representative from each company presented their bid to the council. Discussion followed. Mayor Owens made a motion to accept the base bid from John Deer Tractor for \$43,224.00 with additional skid steer add on for an extra \$1,500.00. Seconded by Councilwoman Hendricks. 4 yeas, 0 nays. Motion Carried.

2. New Business:

Florida Gas Transmission Laydown Yard: Mr. Seib presented the council with a proposal from Florida Gas Transmission Company, LLC, to lease a portion of the Industrial Park as a laydown yard while they are working in the area. Mayor Owens suggested a counteroffer. Discussion followed. Mr. Seib will discuss with Florida Gas Trasmision Company, LLC and present it to the council at the next meeting for approval.

Third CDBG Banking Account: Mr. Seib stated that another account needed to be opened at United Bank for our third CDBG project. Councilwoman Hendricks made a motion to allow Mr. Seib to open an additional CDBG account with signators being Shon Owens, Donna Bullock, Eric Seib, April Watson, Nina Henricks, Mike Hutto, Cade Diamond and Brent Freeman. Seconded by Councilman Diamond. 4 yeas, 0 nays. Motion Carried.

3. Council Comments: Mayor Owens asked the council to come up with ideas on future projects and/ or goals for the town. Discussion followed. Councilwoman Hendricks thanked everyone for all of their work during Joy in Jay. It was a very successful event. Discussion followed.

4. Visitor Comments: None

Councilman Freeman made a motion to adjourn. Seconded by Councilwoman Hendricks. 4 yeas, 0 nays. Motion carried



Donna Bullock, Town Clerk



Shon Owens, Mayor