

Regular Council Meeting Minutes
December 16, 2024
6:00 PM Central Standard Time

Present: Steve Cozart, Brent Freeman, Nina Hendricks, Michael Hutto, Gretchen McPherson, Shon Owens, Eric Seib, April Watson, Crystal Weatherington

Meeting Call to Order: Eric Seib

Prayer: Michael Hutto

Pledge: Brent Freeman

Approve Minutes: Mayor Owens made a motion to accept the previous regular meeting minutes as written. Seconded by Councilman Freeman. 4 yeas, 0 nays. Motion carried.

1. Town of Jay Report:

Operations Report: Mr. Seib presented the operations report (attached). The plans, specs, and construction bid announcement for the Bray-Hendricks Park renovation was sent out today. Bids are due back on Jan. 17, 2025. There will be a pre-bid meeting on Jan. 8, 2025, at 10:00 am. Bids will be presented at the Jan. 21, 2025, council meeting. Discussion followed. The digital sign is up and operational. Mr. Seib asked council members about colors for fascia, and stone. It was decided to match the colors of the city hall building. Mr. Seib told council members about the CDBG applications for the Booker Street sidewalk and stated there would be another round of applications. Discussion followed.

2. Old Business:

Community Center Conference Room and Telehealth Room Rental Rates: Mr. Seib stated that the rental contracts were in place and that the town would start advertising for rentals.

3. New Business:

Park Construction Advertisement: Discussed within the Operations Report.

Employee Update: Mr. Seib spoke with council regarding Tony Howard who has taken and passed the exam for his Class C Water License and merits a \$2.00 per hour raise retroactive to December 1, 2024. Councilwoman Hendricks made a motion to increase Mr. Howards hourly salary by \$2.00 per hour. Seconded by Councilman Hutto. 4 yeas, 0 nays. Motion carried.

Signatures on United Bank Accounts: Mayor Owens made a motion to remove Councilman Holloway as a signator on all United Bank Accounts for the Town of Jay. Seconded by Councilwoman Hendricks. 4 yeas, 0 nays. Motion carried.

Joy in Jay: There will be a wrap up meeting for Joy in Jay sometime in January 2025. Councilman Freeman brought up Christmas bonuses for employees. Discussion followed. Councilman Freeman made a motion to give each employee a \$500 Christmas bonus. Seconded by Councilwoman Hendricks. 4 yeas, 0 nays. Motion carried. Mayor Owens made a motion to give an additional \$500 bonus to Ms. Watson based on work performed during the Joy in Jay events. Seconded by Councilman Freeman. 4 yeas, 0 nays. Motion carried.

4. Visitor Comments: None

Councilman Hutto made a motion to adjourn. Seconded by Mayor Owens. 4 yeas, 0 nays. Motion carried


Donna Bullock, Town Clerk


Shon Owens, Mayor