

**Regular Council Meeting Minutes**  
**February 2, 2026**  
**6:00 PM Central Standard Time**

**Present:** Donna Bullock, Steve Cozart, Cade Diamond, Hannah Diamond, Mike Hutto, Brent Freeman, Eric Seib, April Watson, Crystal Weatherington, Gretchen Mcpherson, Shon Owens, Nina Hendricks

**Meeting Call to Order:** Eric Seib   **Prayer:** Mike Hutto   **Pledge:** Brent Freeman

**Approve Minutes:** Councilman Hutto made a motion to accept the Regular Meeting Minutes from January 20, 2026, as written. Seconded by Councilman Diamond. 5 yeas, 0 nays. Motion carried.

**1. Town of Jay Report:**

**Operations Report:** Mr. Seib presented the operations report (attached). Discussion followed. Mr. Seib updated the council on the progress of Bray-Hendricks Park.

**Old Business:**

**Voluntary Annexation:** Mr. Cozart presented the council with the voluntary annexation request. Discussion followed. Ms. Bullock read Ordinance NO.: 26-01-01 for the second reading.

**A non- emergency Ordinance, pursuant to Section 171.044, Florida Statutes, to annex property contiguous to the Town of Jay located at 3550 Highway 4, 5307 Edeker Circle, and 4143 Highway 4, Jay, Florida, by voluntary annexation into the Town of Jay and redefine the boundary lines of the Town of Jay to include said property.**

Mayor Owens previously recused himself from the vote due to a conflict of interest. Councilwoman Hendricks made a motion to accept the second reading of Ordinance No. 26-01-01. Seconded by Councilman Diamond. 4 yeas, 0 nays. Motion carried. Councilman Hutto made a motion to authorize Councilwoman Hendricks to sign Ordinance NO. 26-01-01 due to Mayor Owens recusing himself. Seconded by Councilman Diamond. 4 yeas, 0 nays. Motion carried.

**Gas Tap Fee Ordinance:** Mr. Seib presented the gas tap fee ordinance to the council. Discussion followed. Ms. Bullock read Ordinance NO. 26-02-01 for the second reading.

**An ordinance of the Town of Jay, Florida, amending section 1 of Ordinance NO. 90-12-2 to provide for updated rates for usage of the Town of Jay Natural Gas System; Providing for repeal of inconsistent provisions; Providing for an effective date.**

Councilman Hutto made a motion to accept the second reading of Ordinance NO. 26-02-01. Seconded by Councilman Diamond. 5 yeas, 0 nays. Motion carried.

**Proposed Change Order #4:** Mr. Seib presented proposed Change Order #4 to the council. Discussion followed. The council would like to move forward with irrigation but would like to discuss further options with Triptek. Mr. Seib will have more information at the next meeting.

**Park Selections:** Mr. Seib presented the council with the color samples from Triptek. Discussion followed. The color choices will be given to Triptek for cabinets for DRF.

**Tobacco Free Park:** Mr. Seib presented the tobacco free park ordinance to the council. Discussion followed. Mr. Seib read Ordinance 2026-02-02 for the first reading.

**An ordinance of the Town of Jay, Florida, prohibiting smoking and vaping in public parks withing the town, and on town-owned properties of record; Repealing all ordinances in conflict herewith and providing for an effective date.**

Mayor Owens made a motion to accept the first reading of Ordinance 2026-02-02. Seconded by Councilwoman Hendricks. 5 yeas, 0 nays. Motion carried.

**2. New Business:**

**Telemetry Flight Services Contract:** Mr. Seib presented the council with a rental request from Telemetry Flight Services. Discussion followed. Mr. Seib stated that he would be renting an office space, conference room, and a test area for their drones in the industrial park for the amount of \$1,000.00 per month.

**Property Sub-Divide Request:** Mr. Seib stated that it would be tabled until the next meeting.

- 3. Council Comments:** Mr. Seib presented the council with a request from a utility customer regarding dirty clothes due to dirt in water. The request was for over \$600.00. Discussion followed. The council decided that the customer needed to bring in the items and that the town would attempt to have them cleaned.

**4. Visitor Comments:** None

Mayor Owens made a motion to adjourn. Seconded by Councilwoman Hendricks. 4 yeas, 0 nays. Motion carried

  
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Donna Bullock, Town Clerk

  
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Shon Owens, Mayor