

**Regular Council Meeting Minutes**  
**January 5, 2025**  
**6:00 PM Central Standard Time**

**Present:** Donna Bullock, Steve Cozart, Cade Diamond, Hannah Diamond, Brent Freeman, Eric Seib, April Watson, Crystal Weatherington, Gretchen Mcpherson, Mike Hutto, Shon Owens, Trudie Blackmon, Tim Bolduc

**Meeting Call to Order:** Eric Seib   **Prayer:** Mike Hutto   **Pledge:** Brent Freeman

**Approve Minutes:** Mayor Owens made a motion to accept the Regular Meeting Minutes from December 15, 2025, as written. Seconded by Councilman Hutto. 4 yeas, 0 nays. Motion carried.

**1. Town of Jay Report:**

**Operations Report:** Mr. Seib presented the operations report (attached). Discussion followed. Mr. Seib updated the council on the progress of Bray-Hendricks Park.

**Old Business:**

**Gas Tap Fees:** Mr. Seib stated that there are no new updates at this time. Discussion followed.

**Change Order #3 Update:** Mr. Seib presented the council with Change Order #3 updates. Discussion followed. Mayor Owens stated that he would like to get clarification regarding one of the permits prior to approving the changes. Mr. Seib will look into this.

**Florida Gas Transmission Laydown Yard:** Florida Gas Transmission agreed to a \$15,000.00 monthly rental fee for the requested laydown yard. Mayor Owens made a motion to accept the agreement of \$15,000.00 a month. Seconded by Councilman Diamond. 4 yeas, 0 nays. Motion carried.

**2. New Business:**

**Adams Sanitation Contract Pricing:** Tim Bolduc with Adams Sanitation presented to the council an updated pricing schedule for 2026. The previously accepted contract was accidentally presented using 2024 pricing and not 2025 pricing. He apologized for the error and asked the council approve the corrected pricing schedule. Mayor Owens made a motion to approve the updated 2026 pricing schedule with Adams Sanitation. Seconded by Councilman Hutto. 4 yeas, 0 nays. Motion carried.

**Dirt Contract:** Mr. Seib presented the council with a suggested contract. Discussion followed. Mr. Seib asked council for suggestions regarding a contract and will discuss it at the next meeting.

**Water Meter Software Upgrade:** Mr. Seib presented the council with a software maintenance contract for the water meters. Discussion followed. Mr. Seib stated the town would spend \$4500.00 for a software upgrade. Mayor Owens made a motion to approve the

\$4,500.00 water meter software upgrade request. Seconded by Councilman Diamond. 4 yeas  
0 nays. Motion carried.

3. **Council Comments:** None

4. **Visitor Comments:** None

Mayor Owens made a motion to adjourn. Seconded by Councilman  
Diamond.

4 yeas, 0 nays. Motion carried



Donna Bullock, Town Clerk



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Shon Owens, Mayor