

Regular Council Meeting Minutes
June 2, 2025
6:00 PM Central Standard Time

Present: Donna Bullock, Steve Cozart, Cade Diamond, Brent Freeman, Nina Hendricks, Michael Hutto, Gretchen McPherson, Shon Owens (via Zoom), Eric Seib, April Watson, Colby Brown, Doug Crook, Chris Forehand, Keith Stanton, Crystal Weatherington

Meeting Call to Order: Eric Seib

Prayer: Mike Hutto

Pledge: Cade Diamond

Approve Minutes: Councilman Hutto made a motion to accept the regular meeting minutes from May 19, 2025, as written. Seconded by Councilman Diamond. 4 yeas, 0 nays. Motion carried.

Engineering Presentations: Colby Brown from Dewberry, Doug Crook and Chris Forehand from Panhandle Engineering, and Crystal Weatherington from LJA Engineering presented to the council regarding the upcoming Engineering Services contract. Discussion followed. Mr. Seib informed the firms that the Council would be graded each RFQ and then would select a firm for the Town before the next council meeting.

1. Town of Jay Report:

Operations Report: Mr. Seib presented the operations report (attached). Discussion followed.

2. Old Business:

Personnel Update: Mr. Seib discussed hiring a part-time billing clerk. Applications will be due by June 6, 2025, and interviews will be held during the week of June 16 – 20, 2025 due to some personnel conflicts with the previous week.

T-Mobile Hometown Grant Program: Mr. Seib stated that he was working on the grant application and reviewed the previously mentioned ideas for said grant. Discussion followed.

3. New Business:

Cornerstone Church Garbage System: Keith Stanton with Cornerstone Church requested the Town to allow the church to use a different company for garbage service due to a legal matter with Adams and some damage to a garbage truck. Discussion followed. Mr. Cozart stated that he would check our ordinances to see if this was a possibility. Ms. Watson stated that Cornerstone could request a lock bar for their current dumpster to prevent others from utilizing it. Mr. Stanton stated that they would definitely like to have one until the matter could be resolved.

Billing System Upgrade Options: Ms. Watson stated that a company associated with our current software system, Black Mountain, had reached out with a proposal for changing our credit/debit card and electronic check processor. Ms. Watson will research and will present options at the next meeting.

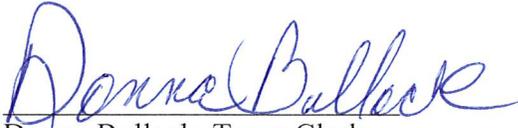
Livestock Market: Mr. Seib stated that the blue chairs that were previously at the front of the livestock market had been removed (picture attached), and he would like to remove the metal fencing that is currently there along with covering the scale portion in order to create a stage area that could be better utilized. Discussion followed.

Property Request: Mr. Seib stated that the Town has received from a potential buyer a request to split the property currently listed as 5227 Spring Street (attached). Discussion followed regarding the size of the request as well as setback issues. Mr. Seib will speak with the buyer regarding the land development code restrictions and other questions from the council regarding the lot size and driveway restrictions.

4. Council Comments: None

5. Visitor Comments: None

Councilman Hutto made a motion to adjourn. Seconded by Councilman Freeman. 4 yeas, 0 nays.
Motion carried


Donna Bullock, Town Clerk


Shon Owens, Mayor