

Regular Council Meeting Minutes
November 17, 2025
6:00 PM Central Standard Time

Present: Donna Bullock, Cade Diamond, Hannah Diamond, Brent Freeman, Nina Hendricks, Eric Seib, April Watson, Crystal Weatherington, Gretchen Mcpherson, Shon Owens, Mike Hutto

Meeting Call to Order: Eric Seib **Prayer:** Mike Hutto **Pledge:** Shon Owens

Approve Minutes: Mayor Owens made a motion to accept the Regular Meeting Minutes from November 3, 2025, as written. Seconded by Councilman Hutto. 5 yeas, 0 nays. Motion carried.

1. Town of Jay Report:

Operations Report: Mr. Seib presented the operations report (attached). Discussion followed. The town tree lighting will be on December 1, 2025, at 6:00 PM. The next council meeting will be December 2, 2025, at 6:00 PM.

Old Business:

Grant Tracking Policies: Mr. Seib presented the technical assistance plan that was sent over by Florida Commerce. Discussion followed.

2. New Business:

Gas Tap Fees: Mr. Seib presented the prices for the gas tap fees for the park. Discussion followed.

Change Order #3: Mr. Seib presented Change order #3. Discussion followed. Mr. Seib asked the council if they would be open to remove the sunshades from the second story windows of building in park. Mayor Owens made a motion to remove them. Seconded by Councilwoman Hendricks. 5 yeas, 0 nays.

Natural Gas Inspection: Mr. Seib discussed the natural gas inspection. Discussion followed. Mr. Seib stated that the first day was paperwork. The second day will be looking at the equipment.

EREC Community Center Waiver: Mr. Seib discussed EREC's request for up to five Community Center visits at a discounted or voided rate. Discussion followed.

Wreaths Across America Donation: Mr. Seib stated that the Wreaths Across America event will take place on December 13, 2025. All donations and wreaths must be purchased by December 1, 2025. Discussion followed. It is \$17 a wreath. Councilwoman Hendricks made a motion for the town to donate \$500 to purchase wreaths for Wreaths across America. Seconded by Councilman Diamond. 5 yeas, 0 nays.

3. Council Comments: Councilwoman Hendricks discussed the Cookie Crawl. She stated that we are in need of bakers for it.

4. Visitor Comments: None

Mayor Owens made a motion to adjourn. Seconded by Councilman Hutto.
5 yeas, 0 nays. Motion carried



Donna Bullock, Town Clerk



Shon Owens, Mayor