**Regular Council Meeting**

**May 3, 2021**

**6:00 P.M.**

**Present:** Donna Bullock, Steve Cozart, Amanda DeGraaf, Josh Durst, Jane Hayes, Nina Hendricks, Josh Holloway, Tony Howard, Oscar Locklin, Gretchen McPherson, Shon Owens (via zoom), Eric Seib, April Watson, Crystal Weatherington, Jana Williamson

**Meeting Call to Order:** Eric Seib

**Prayer:** Councilman Holloway

**Pledge:** Councilwoman Hayes

**Approval of Meeting Minutes:** Councilwoman Hayes made motion to accept the minutes as written. Seconded by Councilwoman Hendricks. 4 Yeas. 0 Nays. Motion carried.

**Operations Report:** Mr. Seib presented the operations report (attached). A plan for funding the Town of Jay Park project is attached. A grant (NFC grant) has been submitted to assist with the Town of Jay Fitness Center Plan for the park as well. Discussion followed.

**Old Business:**

**Nuisance Letters –** Mr. Seib stated that there was nothing new to report regarding the nuisance letters.

**FRDAP Playground Equipment Pricing** – Plan for funding is attached and was discussed during the Operations Report.

**Communications Tax Ordinance – First Reading** – Mr. Seib read Ordinance 21-05-01 for the 1st reading regarding the communications tax (attached). Councilman Holloway made a motion to accept the first reading of Ordinance 21-05-01. Seconded by Councilwoman Hayes. 4 yeas. 0 nays. Motion carried.

**Jay Community Education Summit** – Mr. Seib reviewed the previous council meeting with Ms. Hewey of the Santa Rosa School Board. A workshop was held with council members to discuss topics to present to a meeting with Superintendent Karen Barber. The tentative meeting date for this will be May 18th. Another workshop will be held before our regular council meeting on May 17th at 5:00 pm to finalize topics to discuss with Ms. Barber.

**New Business:**

**FY-20 Audit Results:** Josh Durst presented the audit results to the council. The Independent Auditor’s report is attached. He stated that the town audit went smoothly and was completed in plenty of time.

**Jay Recreation League Donation:** Amanda DeGraaf and Oscar Locklin were present to discuss the current state of the park. There were several complaints regarding the concession stand and bathrooms. Discussion followed. The council asked Ms. DeGraaf to please inform the office staff whenever an issue arises so that the maintenance staff can address these issues in a timely manner. She stated that several lights were out in the light poles and that they would need to be repaired prior to a tournament that they are hosting on June 12, 2021. Mayor Owens suggested having a yearly meeting with all parties associated with the Bray-Hendricks park to address how the park should be utilized and how to pay for such items as lights, etc. Councilwoman Hayes made a motion to have Mr. Seib investigate the cost of a portable toilet building and/or the cost of replacing current toilets prior to the tournament on June 12, 2021. Seconded by Councilman Holloway. 4 yeas. 0 nays. Motion carried. The town will also investigate the cost of electricity before deciding what kind of donation could be made available for Jay Recreation.

**Cinco de Mayo Request**: Royal Mexican Grill requested to be able to give away free margaritas for Cinco de Mayo. They currently do not have a liquor license to sell alcohol but are working on this. Town Attorney Steve Cozart stated there is no ordinance against this with Royal Mexican being a restaurant and having at least 51% of sales from food. The grill also stated that they would put up a donation box for this event and all donations will be given to the Jay Recreation League.

**Make a Wish Fundraiser Request:** Mr. Seib stated that he had been contacted by a citizen requesting to host a fundraiser for the Make a Wish foundation. He was in search of 300 acres to host this fundraiser. Mr. Seib asked for the council to please contact him if they knew of anyone who would be interested.

**Visitors Comments:** None

Motion by Councilwoman Hayes to adjourn. Seconded by Councilwoman Hayes. 4 Yeas. 0 Nays. Motion carried.

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Donna Bullock, Town Clerk Shon Owens, Mayor