**Town Council Meeting**

**June 15, 2020**

**6:00 P.M.**

**Present:** Donna Bullock, Steve Cozart, Josh Durst, Wayne Godwin, Nina Hendricks, Josh Holloway, Maxine Ivey (via phone), Gretchen McPherson, Shon Owens, Eric Seib, April Watson, Crystal Weatherington

**Meeting called to order:** Eric Seib

**Prayer**: Josh Holloway

**Pledge:** Josh Holloway

**Approval of Meeting Minutes:** Councilman Godwin made a motion to accept the minutes as written. Seconded by Mayor Owens. 4 Yeas. 0 Nays. Motion Carried

**Fiscal Year 2019 Audit Report**: Mr. Durst presented the 2019 Audit (attached). Discussion Followed. One point made was to discuss the capitalization policy for the Town and to consider lowering the amount to $2,000 instead of the current $5,000.

**Operations Report:** Mr. Seib presented the operations report (attached). Discussion followed.

**Financial Report:** Ms. Watson presented the financial report (attached).

**Clerks Report:** Mrs. Bullock reminded Council to mail in FORM 1 to Elections Office. Two people, Wayne Godwin and Jane Hayes have qualified for elections. They will be sworn in Oct. 1, 2020. Alcohol sales on Sunday will remain on the ballot for elections.

**Engineer Report:** Ms. Weatherington gave an update on CDBG Project stating that it should be finished this week. The USDA project is on track. Mayor Owens requested that plans that have been used for another area park be found to possibly save costs for the Park Engineering. Ms. Weatherington will look into this.

**Old Business:**

* Well #1 Maintenance and Financing – A letter was received from Moore Creek Mount Carmel stating the balance due for the town (attached). Mayor Owens said to pay the amount but to discuss having an interconnect agreement moving forward.
* Garbage Contract – Mr. Seib presented a Garbage RFP Timeline (attached) – Discussion Followed
* Fourth of July – Fireworks will be on July 3rd. JJLF has asked to sell food and Kona Ice will also be available for purchase.

**New Business:**

* Town of Jay Comprehensive Plan Contract – Walker Strategies will be working with the Town of Jay to amend our existing comprehensive plan. See attached agreement. Ordinance No. 20-06-01 (attached) was read for the first reading establishing a local planning agency to review and recommend amendments to the Comprehensive Plan. Mayor Owens made a motion to accept the ordinance. Councilwoman Hendricks seconded. 4 yeas, 0 nays. Motion carried. Second reading will be help at a special meeting on June 22, 2020.
* Employee Update – Councilwoman Hendricks made a motion to increase Rocky Witt’s salary to $20.00 per hour. Councilman Godwin seconded. 4 yeas, 0 nays, Motion carried.
* Sewer Connection Request – A request to have a sewer connection has been received across from Jay Elementary School on Highway 89 for a new business. Mr. Seib will look into the cost for said connection.
* Joy in Jay Preparations – Councilwoman Hendricks asked Mr. Seib to begin preparing a budget for this year’s celebration.
* Mr. Seib presented the council with overages from the CDBG grant (attached) due to change orders and administrative fees.

Mayor Owens made a motion to adjourn meeting. Seconded by Councilman Godwin. Meeting adjourned

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Mayor, Shon Owens Town Clerk, Donna Bullock