

**Regular Council Meeting Minutes**  
**Sept. 7, 2022**

**Present:** Donna Bullock, Steve Cozart, Jane Hayes, Nina Hendricks, Josh Holloway (via zoom), Gretchen McPherson (via zoom), Shon Owens, Eric Seib, April Watson, Josh Cooley, Dylan Nadsady, Yuri Ramos, Doris Jackson

**Meeting Call to Order:** Eric Seib

**Prayer:** Eric Seib

**Pledge:** Shon Owens

**Approve Minutes:** Mayor Owens made a motion to accept the regular council meeting minutes from August 15, 2022, as written. Seconded by Councilwoman Hendricks. 4 yeas, 0 nays. Motion carried.

**1. Town of Jay Report:**

**Architect Review:** Yuri Ramos with STOA Architects was present to discuss options for materials and other items for Bray – Hendricks Park. He stated that the plans were about 65% complete at this time. Discussion followed regarding color schemes, materials, flooring, etc.

Councilwoman Hendricks made a motion to recess the regular council meeting at 5:15 pm to move into the tentative budget meeting. Seconded by Councilwoman Hayes. 4 yeas, 0 nays. Motion carried.

Regular Council Meeting was returned to order by Mr. Seib at 5:30 pm.

**Operations Report:** Mr. Seib presented the operations report (attached).

**2. Old Business:** None

**3. New Business:**

**Variance Request for 5134 Blackmon Drive:** Josh Cooley requested the placement of a trailer at 5134 Blackmon Drive (picture attached). The council stated that the current Land Development Code did not allow for trailers to be placed inside Town limits. Mr. Seib asked Mr. Cooley to go first to Santa Rosa County to see if the requested trailer met current building codes for Santa Rosa County and then he could come back and request a variance if this is approved by the County.

**Mural Request:** Dylan Nadsady, local artist, spoke to the council about the possibility of painting a mural on the wall at the corner of Highway 4 and Commerce Street. Discussion followed. He also would like to possibly paint something once the park is complete. The council stated that they are interested in supporting such a project and will consider this for the future.

**United Way Day of Caring:** Mr. Seib stated that the United Way Day of Caring would be Oct. 7, 2022. He asked the council to think about projects that employees could do this day.

**Florida Gas Utility Line of Credit:** Mayor Owens made a motion to increase the current line of credit to \$15,000 with Florida Gas Utility. Seconded by Councilwoman Hayes. 4 yeas, 0 nays. Motion carried.

**Purchasing Resolution 22-09-01:** Mr. Seib presented Resolution 22-09-01 (attached).

A RESOLUTION OF THE TOWN OF JAY, FLORIDA FINDING THAT PURCHASES OF MATERIAL FOR THE RENOVATION OF BRAY-HENDRICKS PARK ARE EXEMPTED FROM FORMAL BIDDING PROCESS.

Mr. Cozart discussed the resolution and what it entails. Discussion followed. Councilwoman Hayes made a motion to accept Resolution 22-09-01 as written. Seconded by Councilwoman Hendricks. 4 yeas, 0 nays. Motion carried.

**Power Poles to American Legion Field:** Mr. Seib stated that the power poles that were taken down have been replaced so that Jay Recreation can use the American Legion Field when needed throughout the renovation of Bray-Hendricks Park. Mayor Owens made a motion for the Town to pay the cost for the replacement poles. Seconded by Councilwoman Hendricks. 4 yeas, 0 nays. Motion carried.

**Request from Jay United Methodist Church:** Ms. Watson stated that there had been a significant leak at Jay Methodist Church that has since been repaired. The church asked if there was any credits that could be applied for this bill. They have not used their one-time forgiveness for water leaks yet. The council agreed that they could use the one-time forgiveness should they choose to but that no other credits could be issued.

**State Street Update:** Mr. Seib stated that this was in the process, and they were currently looking for 15 feet of space in the right of way.

**4. Visitor Comments:** None

Mayor Owens made a motion to adjourn. Seconded by Councilwoman Hayes. 4 yeas, 0 nays. Motion carried.

**5. Reminders:**

The next Regular Town Council Meeting will be Monday, Sept 19, 2022.



Donna Bullock, Town Clerk



Shon Owens, Mayor