Town Council Meeting

September 16, 2019

6:00 PM

Present: Donna Bullock, Steve Cozart, Wayne Godwin, Nina Hendricks, Josh Holloway, Maxine Ivey, Alicia Jernigan, Eric Seib, Gretchen McPherson, April Watson, Crystal Weatherington

Meeting Called to Order: Maxine Ivey

Welcome Visitors: Maxine Ivey

Invocation: Josh Holloway

Pledge: Wayne Godwin

Approval of Meeting Minutes: Councilman Godwin made a motion to accept the minutes as written. Seconded by Councilwoman Hendricks. 4 yeas. 0 nays. Motion carried.

**OPERATIONS REPORT:** Mr. Seib presented the Operations Report. Discussion followed. See attached.

**FINANCIAL REPORT:** Mr. Seib presented the Financial Report. Discussion followed. See attached.

**ENGINEER REPORT:** Crystal Weatherington presented the Engineer Report. Highway 4 CDBG Pre-construction – The DOT water line will begin first with an anticipated start date of Oct. 8, 2019. The CDBG portion will hopefully be completed by March 2020. The same contractor is being used for both the CDBG portion of Highway 4 as well as the FDOT portion. There will be a plan meeting Sept. 17, 2019 at 10:00 am where the issues will be evaluated and planned to move forward with this project.

**OLD BUSINESS:**

* Town of Jay Business License Resolution – Ms. Watson stated that she had verified with Santa Rosa County as to which businesses should also be included in the Town of Jay Business License list. There were two additional businesses to include. The renewal notices with the new license amounts have been mailed out to businesses.
* Joy In Jay – Councilwoman Hendricks stated that Bruce J. Linzy would be sponsoring a blow up maze for children for the event. Ms. Watson presented the flyers that will be handed out at the Peanut Festival.
* Jay Peanut Festival – Council members were given the flyers for Trick or Treat on Commerce and for the Joy in Jay Festival that will be given out to people at the Peanut Festival. Council members should plan on being present at assigned times during the festival.
* King’s Harvest – They are requesting to use Bray-Hendricks park for their next distribution prior to Thanksgiving. Mr. Seib will get more information to be presented at a future meeting.
* Ethics Training – Donna handed out a flyer with the website for council members to complete Ethics Training.

**NEW BUSINESS:**

* STRIVE Grant Winners – Mr. Seib asked the Town of Jay to consider giving the business owners additional funds to help offset the costs of improvements over what the STRIVE grant allowed. He will speak with business owners to find out more information.
* Livestock Market and Name – Councilwoman Hendricks made a motion to name the Livestock Market, “The Marketplace on Commerce Street”. Seconded by Councilman Holloway. 4 yeas, 0 nays. Motion carried. Councilman Holloway stated that J.D. Atkins has volunteered to assist with the start up of the market. Mr. Seib stated that we would discuss rules and regulations at the Wednesday workshop.
* Florida Natural Gas Mutual Aid Agreement – Councilman Godwin moved to approve the agreement that provides aid in case of natural disaster. Seconded by Councilwoman Hendricks. 4 yeas, 0 nays. Motion Carried.
* Florida League of Cities Recognition – The Florida League of Cities would like to recognize Councilwoman Ivey for her numerous years of service. This will be done at the Oct. 7, 2019 meeting.
* Leadership Santa Rosa Program – Mr. Seib presented the information and will be looking for someone who is interested in attending.
* Capital Improvement Plan – Councilman Holloway made a motion to move forward with the Capital Improvement Plan application to include request for playground equipment from FRDAP. Seconded by Councilwoman Hendricks. 4 yeas, 0 nays. Motion carried.

PUBLIC COMMENTS: None

Councilman Godwin made a motion to adjourn meeting. Seconded by Councilman Holloway.Meeting adjourned.

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Mayor Shon Owens Town Clerk Donna Bullock