Town Council Meeting

December 2, 2019

6:00 PM

Present: Donna Bullock, Wayne Godwin, Nina Hendricks, Josh Holloway, Maxine Ivey, Eric Seib, Gretchen McPherson, April Watson, Crystal Weatherington, Shon Owens, C. Carnley, Danny Carnley, Neal with Exprezit, Gary Bishop, Nathan Boyles

Meeting Called to Order: Maxine Ivey

Welcome Visitors: Maxine Ivey

Moment of Silence in Honor of Mayor Jackie Stewart -Ard

Invocation: Josh Holloway

Pledge: Shon Owens

Approval of Meeting Minutes: Mayor Owens made a motion to accept the minutes as written. Seconded by Councilman Godwin. 4 yeas. 0 nays. Motion carried.

**OPERATIONS REPORT:** Mr. Seib presented the Operations Report. Discussion followed. See attached.

**FINANCIAL REPORT:** Ms. Watson presented the Financial Report. Discussion followed. See attached.

**CLERK REPORT:** Mrs. Bullock presented the Clerk’s Report. Discussion followed. See attached.

**ENGINEER REPORT:** Crystal Weatherington reported that the FDOT project was moving along and should be completed within the next 30 days. The main line has been installed. Mayor Owens asked if we could look into using the old pipeline for reclaimed water. Ms. Weatherington would check in to it.

**OLD BUSINESS:**

* Tent Sales Ordinance –Ms. Bullock read the ordinance for the 2nd reading. Mayor Owens made a motion to accept the second reading of the ordinance and to accept the ordinance as written. Councilman Godwin seconded. 4 yeas, 0 nays. Motion carried.
* Joy in Jay Update – We currently have 15 vendors and moving along with decorations and other needed items. Councilwoman Hendricks requested the assistance of the other council member throughout the day as needed.

**NEW BUSINESS:**

* Mr. C. Carnley requested the use of the Marketplace to sell Seafood. Mr. Seib is looking into using the area for several food vendors.
* Nathan Boyles, owner of Adams Sanitation, came to introduce himself and state that he is a small sanitation company out of Okaloosa County who is looking to branch out into Santa Rosa County. He would like us to consider his operation once our contract is up.
* Mr. Seib presented the USDA RUS Engineering Bid Review (see attached). Two companies presented bids and the evaluation criteria is attached. Mayor Owens made a motion to accept the bid with Dewberry. Councilman Godwin seconded. 4 years, 0 nays. Motion carried.
* Gary Bishop, engineer working with Exprezit convience station, presented plans for a new building. Mayor Owens reviewed the plans and stated that his only concern was the set back. Mayor Owens made a motion to approve the plans pending Santa Rosa County approving the setback. Councilwoman Hendricks seconded. 4 yeas, 0 nays, Motion carried.
* Mr. Seib requested adjusting FY starting balances so that the gas account could be zero for the beginning of the fiscal year. He will move the money from water and sewer to correct the amount in gas. Councilman Godwin made a motion to move the funds. Mayor Owens seconded. 4 years, 0 nays. Motion carried.
* The Town of Jay organizational chart was discussed. Further discussion is required regarding the duties of the Water and Wastewater Operator. Will discuss further at later meeting.
* The Town of Jay Christmas party will be after the regular council meeting on December 16, 2019. Christmas bonuses will be decided at the next meeting. The council opted not to do hams this year.

PUBLIC COMMENTS: None.

Mayor Owens made a motion to adjourn meeting. Seconded by Councilwoman Hendricks. Meeting adjourned.

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Mayor Shon Owens Town Clerk Donna Bullock