

Regular Council Meeting Minutes
May 2, 2022

Present: Donna Bullock, Jane Hayes, Nina Hendricks, Josh Holloway, Gretchen McPherson, Shon Owens, Eric Seib, April Watson, Crystal Weatherington, Amanda DeGraaf, Josh Durst, Tony Howard, McKenna Hudson, Debra Jenkins, Laura Nowling

Meeting Call to Order: Eric Seib

Prayer: Josh Holloway

Pledge: Nina Hendricks

Approve Minutes: Councilwoman Hayes made a motion to accept the previous regular council meeting minutes as written. Seconded by Mayor Owens. 4 yeas, 0 nays. Motion carried.

1. Town of Jay Report:

Engineering Report: STOA Engineers were present via zoom. Several options for the concession stand for the Bray – Hendricks Park plan were presented (attached). Discussion followed. Option 3 is the majority choice among council members with some possible changes. Ms. Weatherington then presented the engineering report. Entrance to the Bray – Hendricks Park design will be changed due to eliminating the American Legion Field. Council members requested that landscaping be used to define the park borders around the American Legion Field. Mayor Owens discussed the islands in the parking lots and Ms. Weatherington stated that they are necessary for storm water. She requested a list of items that are currently in the park that are to be removed, reused, or thrown out. Mr. Seib discussed the 95-foot poles and stated that this will require a crane to remove if they are to be reused. He will find out the cost of this removal and whether it is cost efficient to remove and reuse the poles. Discussion followed regarding the two temporary buildings that are currently at the park and where they can be moved. The USDA water line project is almost complete and is currently hot everywhere except for a section of Edeker Circle and Highway 4. The Highway 89 gas line is designed. They are waiting on FDOT permits. The bid package is together, and Mr. Seib will start advertising soon. The bid opening date is currently set for May 23, 2022. The State Street paving project field work is complete. The CDBG COVID grant has been awarded and we are currently waiting on DEP for completion.

Operations Report: Mr. Seib presented the operations report (attached).

2. Old Business:

Land Development Code Review: Mr. Seib stated that a public workshop will be held on Tuesday, May 3, 2022, at 6:00 pm at Town Hall.

Cost of Living Wage Discussion: Mr. Seib stated that Tony Howard, Town Employee had completed his Class D Water Operator Class and Testing. Council members discussed raises for employees and decided to table this discussion to allow Mr. Seib to develop a tier / performance-based system for raises.

3. New Business:

Nurses Proclamation: Ms. Bullock presented a proclamation from the Town of Jay stating that May would be recognized as Nurses Month. Debra Jenkins, McKenna Hudson, and Laura Nowling, all of Jay Hospital were present to receive this award.

Audit Review: Josh Durst of Durst and Jordan Accounting Firm was present to give the audit review (attached). He stated that the audit went very well. He stated that the office staff did a great job and should be commended for their work and efforts throughout the audit.

Mid-year Budget Update: (attached). Mr. Seib presented the mid-year budget update. Discussion followed.

DEP Water Inspection Results: (attached). Mr. Seib presented the DEP water inspection results. The inspectors gave a list of items to be addressed and all items have been corrected since the inspection.

DEP Dieldrin Letter: (attached) Over the last two quarter, the Town has had small amounts of dieldrin found in Wells #1 and Wells #3. A notification has been sent to all customers along with the yearly CCR report.

CDBG Road Repaving Project Bid Date: Mr. Seib stated that Jones and Phillips are still working on this and requested that this be tabled for a future meeting.

FDOT GPS Station on Town Property: (Picture attached) The FDOT is requesting to place a GPS station on Town Property. Mr. Seib will work with the FDOT to find a place for this station.

Post Office Lease Renewal 2024 – 2029: (attached) The Post Office Lease Renewal was presented and discussed. Mayor Owens made a motion to approve the continuation of the current lease. Seconded by Councilwoman Hayes. 4 yeas, 0 nays. Motion carried.

Postmaster Proclamation: Dave Goldbach, Postmaster of the Town of Jay, is retiring as of May 10, 2022. Councilwoman Hayes made a motion to proclaim May 10, 2022, as Dave Goldbach Day. Seconded by Councilwoman Hendricks. 4 yeas, 0 nays. Motion carried. A proclamation will be presented to him from the Town of Jay stating that May 10, 2022, will be Dave Goldbach day. Councilwoman Hendricks also requested that Mr. Goldbach be the Grand Marshall for the Town's Christmas parade in December.

4. Visitor Comments: Amanda DeGraaf with Jay Recreation requested that the Town rent one of the portable restrooms for the All-Star tournament on June 18th. Councilman Holloway suggested that we ask Jay Recreation to split the cost.

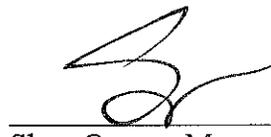
Councilman Holloway made a motion to adjourn. Seconded by Councilwoman Hayes. 4 yeas, 0 nays. Motion carried.

5. Reminders:

The next Regular Town Council Meeting will be Monday, May 16, 2022.



Donna Bullock, Town Clerk



Shon Owens, Mayor